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**EXCERPTS FROM  
MINIMUM STANDARDS FOR LOCAL DETENTION FACILITIES**

**REGULATIONS TRANSFERRED FROM JUVENILE TITLE 15 TO ADULT TITLE 15**

**AUGUST 2003**

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Note: In 2003 the regulations pertaining to minors held in adult facilities were transferred to the Title 15 for adult facilities. This document displays the changes and revisions in the standards by cross-out of deletions and underline of additions. In some instances, a separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.

## **ARTICLE 1. GENERAL INSTRUCTIONS**

### **Section 1006. Definitions.**

The following definitions shall apply:

“Administering medication,” as it relates to managing legally obtained drugs, means the act by which a single dose of medication is given to a patient. The single dose of medication may be taken either from stock (undispensed), or dispensed supplies.

“Administrative segregation” means the physical separation of different types of inmates from each other as specified in Penal Code Sections 4001 and 4002, and Section 1053 of these regulations. Administrative segregation is accomplished to provide that level of control and security necessary for good management and the protection of staff and inmates.

“Alternate means of compliance” means a process for meeting or exceeding standards in an innovative way, after a pilot project evaluation, approved by the Board of Corrections pursuant to an application.

“Average daily population” means the average number of inmates housed daily during the last fiscal year.

“Board of Corrections” means the State Board of Corrections, which board acts by and through its executive director, deputy directors, and field representatives.

"Contact" means communications, whether verbal or visual, or immediate physical presence.

“Court Holding facility” means a local detention facility constructed within a court building after January 1, 1978, used for the confinement of persons solely for the purpose of a court appearance for a period not to exceed 12 hours.

“Custodial personnel” means those officers with the rank of deputy, correctional officer, patrol persons, or other equivalent sworn or civilian rank whose primary duties are the supervision of inmates.

“Delivering medication,” as it relates to managing legally obtained drugs, means the act of providing one or more doses of a prescribed and dispensed medication to a patient.

“Developmentally disabled” means those persons who have a disability which originates before an individual attains age 18, continues, or can be expected to continue indefinitely, and constitutes a substantial disability for that individual. This term includes mental retardation, cerebral palsy, epilepsy, and autism, as well as disabling conditions found to be closely related to mental retardation or to require treatment similar to that required for mentally retarded individuals.

“Direct visual observation” means direct personal view of the inmate in the context of his/her surroundings without the aid of audio/video equipment. Audio/video monitoring may supplement but not substitute for direct visual observation.

“Disciplinary isolation” means that punishment status assigned an inmate as the result of violating facility rules and which consists of confinement in a cell or housing unit separate from regular jail inmates.

“Dispensing,” as it relates to managing legally obtained drugs, means the interpretation of the prescription order, the preparation, repackaging, and labeling of the drug based upon a prescription from a physician, dentist, or other prescriber authorized by law.

“Disposal,” as it relates to managing legally obtained drugs, means the destruction of medication or its return to the manufacturer or supplier.

“Emergency” means any significant disruption of normal facility procedure, policies, or activities caused by a riot, fire, earthquake, attack, strike, or other emergent condition.

“Emergency medical situations” means those situations where immediate services are required for the alleviation of severe pain, or immediate diagnosis and treatment of unforeseeable medical conditions are required, if such conditions would lead to serious disability or death if not immediately diagnosed and treated.

“Facility/system administrator” means the sheriff, chief of police, chief probation officer, or other official charged by law with the administration of a local detention facility/system.

“Facility manager” means the jail commander, camp superintendent, or other comparable employee who has been delegated the responsibility for operating a local detention facility by a facility administrator.

“Health authority” means that individual responsible for health care services pursuant to a written agreement or job description. A health authority could include a county/city health officer, physician, or medical administrator. When this authority is other than a physician, final clinical decisions rest with a single designated responsible physician.

“Health care” means medical, mental health and dental services.

"Inmate worker" means an adult in a jail or lockup assigned to perform designated tasks outside of his/her cell or dormitory, pursuant to the written policy of the facility, for a minimum of four hours each day on a five day scheduled work week.

"Jail" means a Type II or III facility as defined in the "Minimum Standards for Local Detention Facilities."

“Labeling,” as it relates to managing legally obtained drugs, means the act of preparing and affixing an appropriate label to a medication container.

"Law enforcement facility" means a building that contains a Type I Jail or Temporary Holding Facility. It does not include a Type II or III jail, which has the purpose of detaining adults, charged with criminal law violations while awaiting trial or sentenced adult criminal offenders.

"Legend drugs" are any drugs defined as "dangerous drugs" under Chapter 9, Division 2, Section 4211 of the California Business and Professions Code. These drugs bear the legend, "Caution Federal Law Prohibits Dispensing Without a Prescription." The Food and Drug Administration (FDA) has determined because of toxicity or other potentially harmful effects, that these drugs are not safe for use except under the supervision of a health care practitioner licensed by law to prescribe legend drugs.

"Licensed health personnel" includes but is not limited to the following classifications of personnel: physician/psychiatrist, dentist, pharmacist, physician's assistant, registered nurse/nurse practitioner/public health nurse, licensed vocational nurse, and psychiatric technician.

"Living areas" means those areas of a facility utilized for the day-to-day housing and activities of inmates. These areas do not include special use cells such as sobering, safety, and holding or staging cells normally located in receiving areas.

"Local detention facility" means any city, county, city and county, or regional jail, camp, court holding facility, or other correctional facility, whether publicly or privately operated, used for confinement of adults or of both adults and minors, but does not include that portion of a facility for confinement of both adults and minors which is devoted only to the confinement of minors.

"Local detention system" means all of the local detention facilities that are under the jurisdiction of a city, county or combination thereof whether publicly or privately operated. Nothing in the standards are to be construed as creating enabling language to broaden or restrict privatization of local detention facilities beyond that which is contained in statute.

"Local Health Officer" means that licensed physician who is appointed pursuant to Health and Safety Code Section 101000 to carry out duly authorized orders and statutes related to public health within their jurisdiction."

"Lockup" means a locked room or secure enclosure under the control of a peace officer or custodial officer that is primarily for the temporary confinement of adults who have recently been arrested; sentenced prisoners who are inmate workers may reside in the facility to carry out appropriate work."

"Managerial custodial personnel" means the jail commander, camp superintendent, or other comparable employee who has been delegated the responsibility for operating a local detention facility by a facility administrator.

“Mental Health Director,” means that individual who is designated by contract, written agreement or job description, to have administrative responsibility for the facility or system mental health program.

"Non-secure custody" means that a minor's freedom of movement in a law enforcement facility is controlled by the staff of the facility; and

- (1) the minor is under constant direct visual observation by the staff;
- (2) the minor is not locked in a room or enclosure; and,
- (3) the minor is not physically secured to a cuffing rail or other stationary object.

“Non-sentenced inmate,” means an inmate with any pending local charges or one who is being held solely for charges pending in another jurisdiction.

“Over-the-counter (OTC) Drugs,” as it relates to managing legally obtained drugs, are medications which do not require a prescription (non-legend).

“People with disabilities” includes, but is not limited to, persons with a physical or mental impairment that substantially limits one or more of their major life activities or those persons with a record of such impairment or perceived impairment that does not include substance use disorders resulting from current illegal use of a controlled substance.

“Pilot Project” means an initial short-term method to test or apply an innovation or concept related to the operation, management or design of a local detention facility pursuant to application to, and approval by, the Board of Corrections.

“Procurement,” as it relates to managing legally obtained drugs, means the system for ordering and obtaining medications for facility stock.

“Psychotropic medication” means any medication prescribed for the treatment of symptoms of psychoses and other mental and emotional disorders.

“Rated capacity” means the number of inmate occupants for which a facility's single and double occupancy cells or dormitories, except those dedicated for health care or disciplinary isolation housing, were planned and designed in conformity to the standards and requirements contained herein and in Title 24.

“Regional Center for Developmentally Disabled” means those private agencies throughout the state, funded through the Department of Developmental Services, which assure provision of services to persons with developmental disabilities. Such centers will be referred to as regional centers in these regulations.

“Remodel” means to alter the facility structure by adding, deleting, or moving any of the buildings’ components thereby affecting any of the spaces specified in Title 24, Section 2-470A.

“Repackaging,” as it relates to managing legally obtained drugs, means the transferring of medications from the original manufacturers' container to another properly labeled container.

“Repair” means to restore to original condition or replace with like-in-kind.

“Safety checks” means regular, intermittent and prescribed direct, visual observation to provide for the health and welfare of inmates.

"Secure detention" means that a minor being held in temporary custody in a law enforcement facility is locked in a room or enclosure and/or is physically secured to a cuffing rail or other stationary object.

“Sentenced inmate,” means an inmate that is sentenced on all local charges.

“Shall” is mandatory; "may" is permissive.

“Sobering cell” as referenced in Section 1056, refers to an initial “sobering up” place for arrestees who are sufficiently intoxicated from any substance to require a protected environment to prevent injury by falling or victimization by other inmates.

“Storage,” as it relates to legally obtained drugs, means the controlled physical environment used for the safekeeping and accounting of medications.

"Supervision in a law enforcement facility" means that a minor is being directly observed by the responsible individual in the facility to the extent that immediate intervention or other required action is possible.

“Supervisory custodial personnel” means those staff members whose duties include direct supervision of custodial personnel.

"Temporary custody" means that the minor is not at liberty to leave the law enforcement facility.

“Temporary Holding facility” means a local detention facility constructed after January 1, 1978, used for the confinement of persons for 24 hours or less pending release, transfer to another facility, or appearance in court.

“Type I facility” means a local detention facility used for the detention of persons for not more than 96 hours excluding holidays after booking. Such a Type I facility may also detain persons on court order either for their own safekeeping or sentenced to a city jail as an inmate worker, and may house inmate workers sentenced to the county jail provided such placement in the facility is made on a voluntary basis on the part of the inmate. As used in this section, an inmate worker is defined as a person assigned to perform designated tasks outside of his/her cell or dormitory, pursuant to the written policy of the facility, for a minimum of four hours each day on a five day scheduled work week.

“Type II facility” means a local detention facility used for the detention of persons pending arraignment, during trial, and upon a sentence of commitment.

“Type III facility” means a local detention facility used only for the detention of convicted and sentenced persons.

“Type IV facility” means a local detention facility or portion thereof designated for the housing of inmates eligible under Penal Code Section 1208 for work/education furlough and/or other programs involving inmate access into the community.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code.

## **ARTICLE 2. INSPECTION AND APPLICATION OF STANDARDS**

### **Section 1010. Applicability of Standards.**

- (a) All standards and requirements contained herein shall apply to Types I, II, III and IV facilities except as specifically noted in these regulations.
- (b) Court holding facilities shall comply with the following regulations:
  - (1) 1012, Emergency Suspensions of Standards or Requirements
  - (2) 1024, Court Holding and Temporary Holding Facility Training
  - (3) 1027, Number of Personnel
  - (4) 1028, Fire and Life Safety Staff
  - (5) 1029, Policy and Procedures Manual
  - (6) 1032, Fire Suppression Preplanning
  - (7) 1044, Incident Reports
  - (8) 1050, Classification Plan
  - (9) 1051, Communicable Diseases
  - (10) 1052, Mentally Disordered Inmates
  - (11) 1053, Administrative Segregation
  - (12) 1057, Developmentally Disabled Inmates
  - (13) 1058, Use of Restraint Devices
  - (14) 1068, Access to Courts and Counsel
  - (15) Title 24, Section 13-102(c)1, Letter of Intent
  - (16) Title 24, Section 13-102(c)3, Program Statement
  - (17) Title 24, Section 13-102(c)5, Submittal of Plans and Specifications
  - (18) Title 24, Section 13-102(c)6C, Design Requirements
  - (19) Title 24, Section 2-470A.2, Design Criteria for Required Spaces
  - (20) Title 24, Section 2-470A.3, Design Criteria for Furnishings and Equipment
  - (21) 1200, Responsibility for Health Care Services
  - (22) 1218, Inmate Deaths
  - (23) 1219, Suicide Prevention Program
  - (24) 1220, First Aid Kit(s)
  - (25) 1246, Food Serving
  - (26) 1280, Facility Sanitation, Safety, Maintenance
- (c) In addition to the regulations cited above, court holding facilities that hold minors shall also comply with the following regulations:
  - (1) 1018, Appeal for Adult Facilities Holding Minors
  - (2) 1046, Death of a Minor in an Adult Detention Facility
  - (3) 1047, Serious Illness of a Minor in an Adult Detention Facility



- (4) 1160, Purpose
- (5) 1161, Conditions of Detention
- (6) 1162, Supervision of Minors
- (7) 1163, Classification
- (d) Temporary holding facilities shall comply with the following regulations:
  - (1) 1012, Emergency Suspensions of Standards or Requirements
  - (2) 1024, Court Holding and Temporary Holding Facility Training
  - (3) 1027, Number of Personnel
  - (4) 1028, Fire and Life Safety Staff
  - (5) 1029, Policy and Procedures Manual
  - (6) 1032, Fire Suppression Preplanning
  - (7) 1044, Incident Reports
  - (8) 1050, Classification Plan
  - (9) 1051, Communicable Diseases
  - (10) 1052, Mentally Disordered Inmates
  - (11) 1053, Administrative Segregation
  - (12) 1057, Developmentally Disabled Inmates
  - (13) 1058, Use of Restraint Devices
  - (14) 1067, Access to Telephone
  - (15) 1068, Access to Courts and Counsel
  - (16) Title 24, Section 13-102(c)1, Letter of Intent
  - (17) Title 24, Section 13-102(c)3, Program Statement
  - (18) Title 24, Section 13-102(c)5, Submittal of Plans and Specifications
  - (19) Title 24, Section 13-102(c)6C, Design Requirements
  - (20) Title 24, Section 2-470A.2, Design Criteria for Required Spaces
  - (21) Title 24, Section 2-470A.3, Design Criteria for Furnishings and Equipment
  - (22) 1200, Responsibility for Health Care Services
  - (23) 1207, Medical Receiving Screening
  - (24) 1209, Transfer to Treatment Facility
  - (25) 1212, Vermin Control
  - (26) 1213, Detoxification Treatment
  - (27) 1218, Inmate Deaths
  - (28) 1219, Suicide Prevention Program
  - (29) 1220, First Aid Kit(s)
  - (30) 1240, Frequency of Serving
  - (31) 1241, Minimum Diet
  - (32) 1243, Food Manager
  - (33) 1246, Food Serving
  - (34) 1280, Facility Sanitation, Safety, Maintenance
- (e) The following sections are applicable to temporary holding facilities where such procedural or physical plant items are utilized.
  - (1) 1055, Use of Safety Cell
  - (2) 1056, Use of Sobering Cell
  - (3) 1058, Use of Restraint Devices
  - (4) 1080, Rules and Disciplinary Penalties
  - (5) 1081, Plan for Inmate Discipline

- (6) 1082, Forms of Discipline
  - (7) 1083, Limitations on Disciplinary Actions
  - (8) 1084, Disciplinary Records
  - (9) Title 24, Section 2-470A.2.1 Area for Reception and Booking
  - (10) Title 24, Section 2-470A.2.3 Sobering Cell
  - (11) Title 24, Section 2-470A.2.4 Safety Cell
  - (12) Title 24, Section 2-470A.3.4 Design Criteria for Showers
  - (13) Title 24, Section 2-470A.3.5 Design Criteria for Beds/Bunks
  - (14) Title 24, Section 2-470A.3.8 Design Criteria for Cell Padding
  - (15) 1270, Standard Bedding and Linen Issue
  - (16) 1272, Mattresses
- (f) Law enforcement facilities, including lockups, that hold minors in temporary custody shall, in addition to the previously cited applicable regulations, comply with the following regulations:
- (1) 1018, Appeal for Adult Facilities Holding Minors
  - (2) 1046, Death of a Minor in an Adult Detention Facility
  - (3) 1047, Serious Illness of a Minor in an Adult Detention Facility
  - (4) 1140, Purpose
  - (5) 1141, Minors Arrested for Law Violations
  - (6) 1142, Written Policies and Procedures
  - (7) 1143, Care of Minors in Temporary Custody
  - (8) 1144, Contact Between Minors and Adult Prisoners
  - (9) 1145, Decision on Secure Detention
  - (10) 1146, Conditions of Secure Detention
  - (11) 1147, Supervision of Minors Held Inside a Locked Enclosure
  - (12) 1148, Supervision of Minors in Secure Detention Outside a Locked Enclosure
  - (13) 1149, Criteria for Non-secure Custody
  - (14) 1150, Supervision of Minors in Non-secure Custody
  - (15) 1151, Intoxicated and Substance Abusing Minors in a Lockup

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code.

### **1018. Appeal for Adult Facilities Holding Minors.**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities*

The appeal hearing procedures are intended to provide a review concerning the Board of Corrections application and enforcement of standards and regulations governing juveniles held in jails, lockups, or court holding facilities. A county, city, or city and county facility may appeal on the basis of alleged misapplication, capricious enforcement of regulations, or substantial differences of opinion as may occur concerning the proper application of regulations or procedures.

(a) Levels of Appeal.

- (1) There are two levels of appeal as follows:
  - (A) appeal to the Executive Director; and,
  - (B) appeal to the Board of Corrections.

- (2) An appeal shall first be filed with the Executive Director.
- (b) Appeal to the Executive Director.
  - (1) If a county, city, or city and county facility is dissatisfied with an action of the Board of Corrections staff, it may appeal the cause of the dissatisfaction to the Executive Director. Such appeal shall be filed within 30 calendar days of the notification of the action with which the county or city is dissatisfied.
  - (2) The appeal shall be in writing and:
    - (A) state the basis for the dissatisfaction;
    - (B) state the action being requested of the Executive Director; and,
    - (C) attach any correspondence or other documentation related to the cause for dissatisfaction.
- (c) Executive Director Appeal Procedures.
  - (1) The Executive Director shall review the correspondence and related documentation and render a decision on the appeal within 30 calendar days except in those cases where the appellant withdraws or abandons the appeal.
  - (2) The procedural time requirement may be waived with the mutual consent of the appellant and the Executive Director.
  - (3) The Executive Director may render a decision based on the correspondence and related documentation provided by the appellant and may consider other relevant sources of information deemed appropriate.
- (d) Executive Director's Decision.

The decision of the Executive Director shall be in writing and shall provide the rationale for the decision.
- (e) Request for Appeal Hearing by Board.
  - (1) If a county, city, or city and county facility is dissatisfied with the decision of the Executive Director, it may file a request for an appeal hearing with the Board of Corrections. Such appeal shall be filed within 30 calendar days after receipt of the Executive Director's decision.
  - (2) The request shall be in writing and:
    - (A) state the basis for the dissatisfaction;
    - (B) state the action being requested of the Board; and,
    - (C) attach any correspondence related to the appeal from the Executive Director.
- (f) Board Hearing Procedures.
  - (1) The hearing shall be conducted by a hearing panel designated by the Chairman of the Board at a reasonable time, date, and place, but not later than 21 days after the filing of the request for hearing with the Board, unless delayed for good cause. The Board shall mail or deliver to the appellant or authorized representative a written notice of the time and place of hearing not less than 7 days prior to the hearing.
  - (2) The procedural time requirements may be waived with mutual consent of the parties involved.
  - (3) Appeal hearing matters shall be set for hearing, heard, and disposed of by a notice of decision within 60 days from the date of the request for appeal hearing, except in those cases where the appellant withdraws or abandons the request for hearing or the matter is continued for what is determined by the hearing panel to be good cause.

- (4) An appellant may waive a personal hearing before the hearing panel and, under such circumstances, the hearing panel shall consider the written information submitted by the appellant and other relevant information as may be deemed appropriate.
- (5) The hearing is not formal or judicial in nature. Pertinent and relative information, whether written or oral, shall be accepted. Hearings shall be tape recorded.
- (6) After the hearing has been completed, the hearing panel shall submit a proposed decision in writing to the Board of Corrections at its next regular public meeting.
- (g) Board of Corrections' Decision.
  - (1) The Board of Corrections, after receiving the proposed decision, may:
    - (A) adopt the proposed decision;
    - (B) decide the matter on the record with or without taking additional evidence; or,
    - (C) order a further hearing to be conducted if additional information is needed to decide the issue.
  - (2) the Board, or notice of a new hearing ordered, notice of decision or other such actions shall be mailed or otherwise delivered by the Board to the appellant.
  - (3) The record of the testimony exhibits, together with all papers and requests filed in the proceedings and the hearing panel's proposed decision, shall constitute the exclusive record for decision and shall be available to the appellant at any reasonable time for one year after the date of the Board's notice of decision in the case.
  - (4) The decision of the Board of Corrections shall be final.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

#### **ARTICLE 4. RECORDS AND PUBLIC INFORMATION**

##### **Section 1046. Death of a Minor in an Adult Detention Facility.**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*

##### **(a) Death of a Minor**

In any case in which a minor dies while detained in a jail, lockup, or court holding facility:

- (1) The administrator of the facility shall provide to the Board of Corrections a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted to the Board within 10 calendar days after the death.
- (2) Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.
- (3) The health administrator, in cooperation with the facility administrator, shall develop written policy and procedures to assure that there is a medical and operational review of every in-custody death of a minor. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1047. Serious Illness or Injury of a Minor in an Adult Detention Facility.**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*

The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**ARTICLE 8. MINORS IN JAILS****Section 1100. Purpose.**

These regulations apply to local adult detention facilities, types II and III, in which minors are lawfully detained.

Unless otherwise specified in statute or these regulations, minors lawfully held in local adult detention facilities shall be subject to the regulations and statutes governing those facilities found in Minimum Standards for Local Detention Facilities, Title 15, Division 1, Chapter 1, Subchapter 4, Section 1000 et seq. and Title 24, Part 1, Section 13-102, and Part 2, Section 470A, California Code of Regulations.

An existing jail built in accordance with construction standards in effect at the time of construction and approved for the detention of minors by the Board shall be considered as being in compliance with the provisions of this article unless the condition of the structure is determined by the Board to be dangerous to life, health or welfare of minors.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1101. Restrictions on Contact with Adult Prisoners.**

The facility administrator shall establish policies and procedures which ensure that contact between detained minors and adults confined in the facility shall be restricted as follows:

- (a) verbal, non-verbal, or visual communication between minors and adult prisoners shall not be allowed;
- (b) situations in which a minor and an adult prisoner may be in the same room, area or corridor are limited to:
  - (1) booking;
  - (2) awaiting visiting or sick call;
  - (3) inmate workers present while performing work necessary for the operation of the facility, such as meal service and janitorial services;
  - (4) movement of prisoners in custody within the facility.

When an adult prisoner, including an inmate worker, is present, facility staff trained in the supervision of inmates shall maintain a constant side by side presence with either the minor or the adult to assure there are no communications between the minor and the adult.

- (c) the above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

### **Section 1102. Classification.**

The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:

- (a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility.
- (b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.
- (c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.
- (d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

### **Section 1103. Release Procedures.**

Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

### **Section 1104. Supervision of Minors.**

The facility administrator shall develop and implement policy and procedures that provide for:

- (a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and,
- (b) safety checks of minors no less than every 30 minutes on an irregular schedule. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1105. Recreation Programs.**

The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and:

- (a) comply with minimum jail standards, for minors who are 16 years or older; and,
- (b) assure that minors under the age of 16 are provided with at least one hour of exercise and constructive leisure time activity each day, not including unstructured activities such as watching television. Exercise and constructive leisure time activity means an activity in an area designated for recreation and includes sports, games and physical exercise.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1106. Disciplinary Procedures.**

Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.

- (a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.
- (b) Permitted forms of discipline include:
  - (1) loss of privileges; and,
  - (2) disciplinary confinement.
- (c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.
- (d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.
- (e) Prohibited forms of discipline include:
  - (1) discipline that does not fit the violation;
  - (2) corporal punishment;
  - (3) inmate imposed discipline;
  - (4) placement in safety cells;
  - (5) deprivation of food; and,
  - (6) the adult disciplinary diet.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section. 1120. Education Program for Minors in Jails**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*

Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1121. Health Education for Minors in Jails.**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*

The health administrator for each jail, in cooperation with the facility administrator and the local health officer, shall develop written policies and procedures to assure that age- and sex-appropriate health education and disease prevention programs are offered to minors.

The education program shall be updated as necessary to address current health priorities and meet the needs of the confined population.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1122. Reproductive Information and Services for Minors in Jails.**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*

The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures to assure that reproductive health services are available to both male and female minors in jails.

Such services shall include but not be limited to those prescribed by Welfare and Institutions Code Sections 220, 221 and 222 and Health and Safety Code Section 123450.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1123. Health Appraisals/Medical Examinations for Minors in Jails**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*

When a minor is held in a jail, the health administrator, in cooperation with the facility administrator, shall develop policy and procedures to assure that a health appraisal/medical examination:

- (1) is received from the sending facility at or prior to the time of transfer; and
- (2) is reviewed by designated health care staff at the receiving facility; or,
- (3) absent a previous appraisal/examination or receipt of the record, a health appraisal/medical examination, as outlined in *Minimum Standards for Juvenile Facilities*, Section 1432, Health Appraisals/Medical Examinations is completed on the minor within 96 hours of admission.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1124. Prostheses and Orthopedic Devices for Minors in Jails.**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*



The health administrator, in cooperation with the facility administrator and the responsible physician shall develop written policy and procedures regarding the provision, retention and removal of medical and dental prostheses, including eyeglasses and hearing aids for minors in jail.

- (a) Prostheses shall be provided when the health of the minor in the jail would otherwise be adversely affected, as determined by the responsible physician.
- (b) Procedures for retention and removal of prostheses shall comply with the requirements of Penal Code Section 2656.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

## **Section 1125. Psychotropic Medications for Minors in Jail.**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities.*

The health administrator/responsible physician, in cooperation with the mental health director and the facility administrator, shall develop written policies and procedures governing the use of voluntary and involuntary psychotropic medications for minors.

- (a) These policies and procedures shall include, but not be limited to:
  - (1) protocols for physicians' written and verbal orders for psychotropic medications in dosages appropriate to the minor's need;
  - (2) requirements that verbal orders be entered in the minor's health record and signed by a physician within 72 hours;
  - (3) the length of time voluntary and involuntary medications may be ordered and administered before re-evaluation by a physician;
  - (4) provision that minors who are on psychotropic medications prescribed in the community are continued on their medications pending re-evaluation and further determination by a physician;
  - (5) provision that the necessity for continuation on psychotropic medications is addressed in pre-release planning and prior to transfer to another facility or program; and,
  - (6) provision for regular clinical/administrative review of utilization patterns for all psychotropic medications, including every emergency situation.
- (b) Psychotropic medications shall not be administered to a minor absent an emergency unless informed consent has been given by the parent/guardian or the court.
  - (1) Minors shall be informed of the expected benefits, potential side effects and alternatives to psychotropic medications.
  - (2) Absent an emergency, minors may refuse treatment.
- (c) Minors found by a physician to be a danger to themselves or others by reason of a mental disorder may be involuntarily given psychotropic medication immediately necessary for the preservation of life or the prevention of serious bodily harm, and when there is insufficient time to obtain consent from the parent, guardian, or court before the threatened harm would occur. It is not necessary for harm to take place or become unavoidable prior to initiating treatment.
- (d) Administration of psychotropic medication is not allowed for disciplinary reasons.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**ARTICLE 9. MINORS IN TEMPORARY CUSTODY IN A LAW ENFORCEMENT FACILITY****Section 1140. Purpose.**

The purpose of this article is to establish minimum standards for law enforcement facilities in which minors are securely detained or held in non-secure custody.

Unless otherwise specified in statute or these regulations, minors lawfully held in local adult detention facilities shall be subject to the regulations and statutes governing those facilities found in Title 15, Division 1, Chapter 1, Subchapter 4, Section 1000 et seq. and Title 24, Part 1, Section 13-102, and Part 2, Section 470A, California Code of Regulations.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**Section 1141. Minors Arrested for Law Violations.**

Any minor taken into temporary custody by a peace officer, on the basis that they are a person described by Section 602 of the Welfare and Institutions Code, may be held in secure detention or non-secure custody within a law enforcement facility that contains a lockup for adults provided that the standards set forth in these regulations are met.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**Section 1142. Written Policies and Procedures.**

The facility administrator shall develop written policies and procedures concerning minors being held in temporary custody which shall address:

- (a) suicide risk and prevention;
- (b) use of restraints;
- (c) emergency medical assistance and services; and,
- (d) prohibiting use of discipline.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**Section 1143. Care of Minors in Temporary Custody.**

- (a) The following shall be made available to all minors held in temporary custody:
  - (1) access to toilets and washing facilities;
  - (2) one snack upon request during term of temporary custody if the minor has not eaten within the past four (4) hours or is otherwise in need of nourishment;
  - (3) access to drinking water; and,
  - (4) privacy during consultation with family, guardian, and/or lawyer.
- (b) In addition to the above, minors placed in locked rooms shall be:
  - (1) provided blankets and clothing, as necessary, to assure the comfort of the minor; and,
  - (2) permitted to retain and wear his or her personal clothing unless the clothing is inadequate, presents a health or safety problem, or is required to be utilized as evidence of an offense.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**Section 1144. Contact Between Minors and Adult Prisoners.**

The facility administrator shall establish policies and procedures which ensure that contact between detained minors and adults confined in the facility shall be restricted as follows:

- (a) verbal, non-verbal, or visual communication between minors and adult prisoners shall not be allowed;
- (b) situations in which a minor may be in the same room, area, or corridor are limited to:
  - (1) booking;
  - (2) awaiting visiting or sick call;
  - (3) inmate workers present while performing work necessary for the operation of the facility, such as meal service and janitorial services; and,
  - (4) movement of prisoners in custody within the facility.

When an adult prisoner, including an inmate worker, is present, facility staff trained in the supervision of inmates shall maintain a constant side by side presence with either the minor or the adult to assure there are no communications between the minor and the adult.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**Section 1145. Decision on Secure Detention.**

A minor who is taken into temporary custody by a peace officer on the basis that he or she is a person described by Section 602 of the Welfare and Institutions Code may be held in secure detention in a law enforcement facility that contains a lockup for adults if the minor is 14 years of age or older and if, in the reasonable belief of the peace officer, the minor presents a serious security risk of harm to self or others, as long as all other conditions of secure detention set forth in these standards are met. Any minor in temporary custody who is less than 14 years of age, or who does not in the reasonable belief of the peace officer present a serious security risk of harm to self or others, shall not be placed in secure detention, but may be kept in non-secure custody in the facility as long as all other conditions of non-secure custody set forth in these standards are met.

In making the determination whether the minor presents a serious security risk of harm to self or others, the officer may take into account the following factors:

- (a) age, maturity, and delinquent history of the minor;
- (b) severity of the offense(s) for which the minor was taken into custody;
- (c) minor's behavior, including the degree to which the minor appears to be cooperative or non-cooperative;
- (d) the availability of staff to provide adequate supervision or protection of the minor; and,
- (e) the age, type, and number of other individuals who are detained in the facility.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**Section 1146. Conditions of Secure Detention.**

While in secure detention, minors may be locked in a room or other secure enclosure, secured to a cuffing rail, or otherwise reasonably restrained as necessary to prevent escape and protect the minor and others from harm.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

#### **Section 1147. Supervision of Minors Held Inside a Locked Enclosure.**

- (a) Minors shall receive adequate supervision which, at a minimum, includes:
  - (1) constant auditory access to staff by the minor; and,
  - (2) unscheduled safety checks of the minor by staff of the law enforcement facility, no less than every 30 minutes, which shall be documented.
- (b) Males and females shall not be placed in the same locked room unless under constant direct visual observation by staff of the law enforcement facility.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

#### **Section 1148. Supervision of Minors in Secure Detention Outside of a Locked Enclosure.**

Minors held in secure detention outside of a locked enclosure shall not be secured to a stationary object for more than 60 minutes unless no other locked enclosure is available. A staff person from the facility shall be present at all times to assure the minor's safety while secured to a stationary object. Securing minors to a stationary object for longer than 60 minutes, and every 30 minutes thereafter, shall be approved by a supervisor. The decision for securing a minor to a stationary object for longer than 60 minutes, and every 30 minutes thereafter shall be based upon the best interests of the minor and shall be documented.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

#### **Section 1149. Criteria for Non-secure Custody.**

Minors held in temporary custody, who do not meet the criteria for secure detention as specified in Section 207.1(d) of the Welfare and Institutions Code, may be held in non-secure custody if a brief period of time is needed to investigate the case, facilitate release of the minor to a parent or guardian, or arrange for transfer of the minor to an appropriate juvenile facility.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

#### **Section 1150. Supervision of Minors in Non-secure Custody.**

Minors held in non-secure custody shall receive constant direct visual observation by staff of the law enforcement facility. Entry and release times shall be documented and made available for review. Monitoring a minor using audio, video, or other electronic devices shall never replace constant direct visual observation.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**Section 1151. Intoxicated and Substance Abusing Minors in a Lockup**

*Note: Prior to 2003, these requirements were incorporated into Title 15 regulations for all juvenile facilities. A separate regulation, with no operational change, was created to facilitate incorporating the area into Title 15 for adult facilities*

Any minor who displays outward signs of intoxication, or who is known or suspected to have ingested any substance that could result in a medical emergency, shall be medically cleared prior to reception at a facility.

Supervision of minors who have been cleared to enter the facility shall include safety checks no less than every 15 minutes until resolution of the intoxicated state. These safety checks shall be documented, with actual time of occurrence recorded.

NOTE: Authority cited: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code. Reference: Section 6030, Penal Code; Section 210.2 Welfare and Institutions Code.

**ARTICLE 10. MINORS IN COURT HOLDING FACILITIES****Section 1160. Purpose.**

The purpose of this article is to establish minimum standards for court holding facilities in which minors are held pending appearance in juvenile or criminal court.

Unless otherwise specified in statute or these regulations, minors held in court holding facilities shall be subject to the regulations and statutes governing those facilities found in Title 15, Division 1, Chapter 1, Subchapter 4, Section 1000 et seq. and Title 24, Part I, Section 13-102, and Part 2, Section 470A, California Code of Regulations.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

**Section 1161. Conditions of Detention.**

Court holding facilities shall be designed to provide the following:

- (a) Separation of minors from adults in accordance with Section 208 of the Welfare and Institutions Code.
- (b) Segregation of minors in accordance with an established classification plan.
- (c) Secure non-public access, movement within and egress. If the same entrance/exit is used by both minors and adults, movements shall be scheduled in such a manner that there is no opportunity for contact.

An existing court holding facility built in accordance with construction standards at the time of construction shall be considered as being in compliance with this article unless the condition of the structure is determined by the appropriate authority to be dangerous to life, health, or welfare of minors. Upon notification of noncompliance with this section, the facility administrator shall develop and submit a plan for corrective action to the Board of Corrections within 90 days.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

### **Section 1162. Supervision of Minors.**

A sufficient number of personnel shall be employed in each facility to permit unscheduled safety checks of all minors at least twice every 30 minutes, and to ensure the implementation and operation of the activities required by these regulations. There shall be a written plan that includes the documentation of safety checks.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code

### **Section 1163. Classification.**

The administrator of a court holding facility shall establish and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include receiving and transmitting of information regarding minors who represent a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the court holding facility, and for the separation of minors from any adult inmate(s) as required by Section 208 of the Welfare and Institutions Code.

NOTE: Authority cited: Section 6030, Penal Code. Reference: Section 6030, Penal Code